

**SPEECH-LANGUAGE PATHOLOGY ASSISTANT STUDENT PRACTICA EVALUATION FORM**

Student\_\_\_\_\_

Midterm grade\_\_\_\_\_

Semester\_\_\_\_\_

Final grade\_\_\_\_\_

Facility\_\_\_\_\_

Please rate each competency using the following scale:

- Needs improvement      0 Meets expectations      + Strengths      N/A Not applicable

**A. INTERPERSONAL SKILLS (Communicates honestly, clearly, accurately, coherently, and concisely.)**

1. Deals effectively with attitudes and behaviors of the patient/client.

- \_\_\_\_ Maintains appropriate patient/client relationships.
- \_\_\_\_ Communicates sensitivity to the needs of the patient/client and family.
- \_\_\_\_ Takes into proper consideration patient/client needs and cultural values.
- \_\_\_\_ Demonstrates an appropriate level of self-confidence when performing assigned tasks.
- \_\_\_\_ Establishes rapport with patient/client and family.
- \_\_\_\_ Demonstrates insight in patient/client attitudes and behaviors.
- \_\_\_\_ Directs patient/client, family and professionals to supervisor for information regarding testing, treatment and referral.

2. Uses appropriate language (written and oral) in dealing with patient/client and others.

- \_\_\_\_ Uses language appropriate for patient/client and other's age and education level.
- \_\_\_\_ Is courteous and respectful at all times.
- \_\_\_\_ Maintains appropriate pragmatic skills.

3. Deals effectively with supervisor.

- \_\_\_\_ Is receptive to constructive criticism.
- \_\_\_\_ Requests assistance from supervisor as needed.
- \_\_\_\_ Actively participates in interaction with supervisor.

**B. Professionalism:**

1. Manages time effectively.

- \_\_\_\_ Arrives punctually, and prepared for patient/client appointments.
- \_\_\_\_ Arrives punctually for work-related meetings (e.g. meetings with supervisor, staff, etc.)
- \_\_\_\_ Turns in all documentation on time.

2. Demonstrates appropriate conduct.

- Respects/maintains confidentiality of patient/clients.
- Maintains personal appearance appropriate for the work setting.
- Uses appropriate language for the work setting.
- Evaluates own performance.
- Recognizes own professional limitations and performs within boundaries of training and job responsibilities.

### C. TECHNICAL – ASSISTANT SKILLS

1. Maintains a facilitating environment for assigned tasks.

- Adjusts lighting and controls noise level.
- Organizes treatment space.

2. Uses time effectively.

- Performs assigned tasks with no unnecessary distractions.
- Completes assigned tasks within designated treatment session.

3. Selects, prepares and presents materials effectively.

- Prepares and selects treatment materials ahead of time.
- Chooses appropriate materials based on treatment plan.
- Prepares clinical setting to meet the needs of the client of obtaining optimal performance.
- Selects materials that are age and culturally appropriate as well as motivating.

4. Maintains documentation.

- Documents treatment plans and protocols accurately and concisely for supervisor.
- Documents and reports patient/client performance to supervisor.
- Signs documents reviewed and co-signed by the supervisor.
- Prepares and maintains patient/client charts, records, graphs for displaying data.

5. Provides assistance to speech/language pathologist.

- Assists during patient/client assessment.
- Assists with informal documentation.
- Schedules activities.
- Participates with speech/language pathologist in research projects.
- Participates in in-service training.
- Participates in public relations programs.

### D. SCREENING

1. Demonstrates knowledge and use of a variety of screening tools and protocols.

\_\_\_ Completed training on screening procedures.

2. Demonstrates appropriate administration and scoring of screening tools.

- \_\_\_ Differentiates correct versus incorrect responses.
- \_\_\_ Completes (fills out) screening protocols accurately.
- \_\_\_ Scores screening instruments accurately.

3. Manages screenings and documentation.

- \_\_\_ Reports any difficulty encountered in screening.
- \_\_\_ Schedules screenings.
- \_\_\_ Organizes screening materials.

4. Communicates screening results and all supplemental information to supervisor.

- \_\_\_ Seeks supervisor's guidance should adaptation of screening tools and administration be in question.
- \_\_\_ Provides descriptive behavioral observations that contribute to screening results.

E. TREATMENT

1. Performs tasks as outlined and instructed by the supervisor.

- \_\_\_ Accurately and efficiently implements activities using procedures planned by the supervisor.
- \_\_\_ Uses constructive feedback from supervisor for modifying interaction (interpersonal or otherwise) with patient/client.

2. Demonstrates skills in managing behavior and treatment programs. -

- \_\_\_ Maintains on-task behavior.
- \_\_\_ Provides appropriate feedback as to the accuracy of patient/client response.
- \_\_\_ Uses feedback and reinforcement that are consistent, discriminating, and meaningful to the patient/client.
- \_\_\_ Gives directions and instructions that are clear, concise, and appropriate to the patient's/client's age level and level of understanding.
- \_\_\_ Applies knowledge of behavior modification during interaction with the patient/client.
- \_\_\_ Implements designated treatment objectives/goals in specified sequence.

3. Demonstrates knowledge of treatment objectives and plan.

- \_\_\_ Demonstrates understanding of patient/client disorder and needs.
- \_\_\_ Identifies correct versus incorrect responses.
- \_\_\_ Describes behaviors demonstrating a knowledge of the patient's/client's overall level of progress.

\_\_\_\_ Verbally reports and provides appropriate documentation of assigned activities.

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Comments:

\_\_\_\_\_  
Supervisor Date

\_\_\_\_\_  
Student Date